

PERSONAL DATA PROTECTION CLARIFICATION TEXT

As KOCHENDÖRFER HYDRO ELEKTROMEKANİK SAN. ve TİC. A.Ş., we show the utmost sensitivity to the security of your personal data. With this awareness, as a company, we attach great importance to the processing of all kinds of personal data belonging to all individuals associated with our company in accordance with the Law No. 6698 on Protection of Personal Data ("KVK Law"). With the full understanding of this responsibility, with the title of "Data Controller" we process your personal data as described below and within the limits ordered by the legislation.

1. Collection, Processing and Processing Purposes of Personal Data

- Your personal data that you share with our company may be collected verbally, in writing or electronically, by automated or non-automated methods, through forms, phone, social media or websites.
- Your personal data will be stored in electronic or physical media. Our company commits to pay utmost attention to protecting your data.
- Your personal data is processed for reasons such as creating financial invoices and creating human resource policies.
- Your personal data will be stored and processed during the legal preservation period or as much as the processing purpose requires, in case of such a period is not specified. When this period expires, your personal data will be removed from our company's data flow by means of deletion, destruction or anonymization.

2. To Whom and For What Purpose the Processed Personal Data Will Be Transferred

Your personal data can be transferred to;

- Regulatory and supervisory agencies, public institutions or organizations that are authorized to explicitly request your personal data in the laws to which your personal data is subject,
- Tax and similar consultants, mandatory persons related to legal follow-up processes, institutions and organizations and third parties, including auditors, to whom we receive consultancy, and business partners, third parties, authorized persons and organizations in the country for the above-mentioned purposes.
- Your data is not transferred abroad.

3. Storage of Personal Data

Your personal data can be hosted;

- Physically, in our archives,
- Digitally in our software, database and servers.

4. Rights of the Personal Data Owner

In accordance with Article 11 of the Personal Data Protection Law, you have the following rights regarding your personal data by applying to our company;

1. To learn whether it is processed or not,
2. To request information if processed,
3. To learn the purpose of processing and whether it is used in accordance with its purpose,
4. To know the third persons to whom they are transferred domestically/abroad,
5. To request correction if it is incompletely/incorrectly processed,
6. To request deletion/destruction within the framework of the conditions stipulated in Article 7 of KVKK,
7. To request the notification of the actions made in accordance with the subparagraphs (e) and (f) to the third parties to which it was transferred
8. To object to the emergence of a result against him/her as a result of the analysis exclusively performed by automatic systems,
9. To request the compensation of the damage in case of suffering from the damage due to being processed illegally.

In order to use your rights mentioned above, you can submit the “**Personal Data Owner Application Form**” on **kochendoerfer.com.tr** with the necessary information to determine your identity in person, send it via notary or other methods determined by the Personal Data Protection Board or you can forward it to **kvkk@kochendoerfer.com.tr**.